



## Ride Dungog Committee Meeting Minutes 15 January 2021

Ride Dungog Committee meeting	Tin Shed Brewery
Commenced	5.35pm
Present	Chloe Chick, Haley Cox, Karen Crighton, Nikki Brown, Allen Shrimpton, Julie MacCormick, Brad Lean
Apologies	Trent Lean

Item	Action	By Whom
Presidents report	<p>The importance of the Strategic Document (attached) was highlighted. It contains all the moving parts of Ride Dungog. It allows us to set goals and track progress toward them</p> <p><b>Action:</b> All members to familiarise themselves with this and add comments to the document to build upon it.</p>	All
Treasurers report	<p>Previous bank account (NAB) requires previous committees signatures to transfer funds to new account (The Mutual) and close. Haley having difficulty making contact with previous committee to complete this.</p> <p>Minimal income generated in preceding period from Trail Ale sales, long weekend BBQ fundraiser, donation tins</p> <p>Primary expenditure track maintenance</p> <p><b>Financial Approvals</b> Julie proposed</p>	Haley



	<ul style="list-style-type: none"> <li>- any expense greater than \$500 will require two written quotes prior to proceeding</li> <li>- Expenses greater than \$500 require approval by two exec committee members</li> <li>- Track maintenance / build expenses require approval by one exec and one member of the track team</li> <li>- Approvals are to be documented via email copying in <a href="mailto:showmethemoney@ridedungog.org">showmethemoney@ridedungog.org</a></li> </ul> <p>Proposed Julie Seconded Lucy</p> <p><b>Action</b> Allen to assist in finalising NAB account Haley to complete transfer and provide updated financial report once complete All to adhere to above financial approval process</p>	
Track Management	<p>Allen advised trail maintenance is required on a weekly basis. Relying upon volunteers for this may prove unsustainable</p> <p>Chloe proposed we redirected \$10k from the Go Fund Me campaign toward employing a track maintenance person. She has met with job skills network and other government agencies for how a sustainable track team might develop in the future.</p> <p>Chloe proposed we seek approval from Stella Bistro and Loveys IGA to divert their donations to employing a track maintenance person</p> <p>Proposed: Chloe Motion unanimously approved</p> <p>Agreed track maintenance role should be on a contract basis with a three month trial. The</p>	



	<p>track maintenance position would be managed by the track team.</p> <p>Chloe has prepared a draft track maintenance schedule (within the strategic plan). This is to be reviewed and commented on by the track team</p> <p>Brad advised this year being higher than usual rainfall is not likely to be an accurate indicator of future track maintenance needs</p>	
<p>Events Calendar</p>	<p>Last Saturday before each school holidays will be an official working bee</p> <p>Police Community Day at the Common (hosted by the Land Managers) Ride Dungog members encouraged to attend and engage</p> <p>Gaveleur Social Ride (hosted by Graveleur, supported by Ride Dungog)</p> <p>International Women's Day Conference hosted at the Doug Walters Pavilion for girls aged 8 to 18, supported by Women NSW.</p> <p>AusCycling Workshop to be held in May, 2021</p> <p>Ride Dungog Cross Country MTB event</p> <p>Signage: Get plates up and use removable or stick over          Proceed with details of grade, name, distance          Brad needs two weeks for star pickets Allen to book in Mat to dig the post holes</p> <p>Dimensions of posts for is          16 - 150x150 1.8 high for trail start          72 - 95 x 70 1m long          16 - 95x 58 1m long</p>	<p>All</p>



	<p>Action: Mapping software to map trails ourselves Brad to take this on and report back</p>	
New Trail development	<p>We are not clear on what new tracks we would like to see developed and where. A site visit is required to agree upon this</p> <p>Council planners would like to see detailed plans with elevations etc to progress the DA process.</p> <p>Once tracks have been agreed upon we seek expressions of interest from track builders. This would need to involve a meeting with track builders and planners to clarify the detail they require for DA followed by a site visit</p> <p>The Go Fund Me Proposed that we contribute up to \$5k toward the DA process Approved Actions Track team to arrange Ride Dungog site visit to determine where new tracks should go</p> <p>We need to ask for expressions of interest from trail builders for all works</p>	<p>Allen</p> <p>Allen</p> <p>Julie</p>
Health and Safety	<p>There have been minimal call outs to the common for first responders Recent helicopter call out for injured rider, difficulty locating rider due to inadequate maps and signage</p> <p>Common Land Manger requested we use a GPS emergency app. Discussed this with Karen who advised it doesn't assist as QR code needs to be added to Common</p> <p>Signage needs to include a Dungog Common Code (similar to the Perisher Alpine code)</p>	



	Action	
Youth workshops	<ul style="list-style-type: none"> <li>• Access to active kids vouchers would be useful to allow broad access to MTB workshops</li> <li>• Julie to provide Dan with link for registering Ride Dungog as well as incorporated certificate once received.</li> <li>• Dan is interested in building a team to get kids sessions started. Nikki keen to assist. Chloe will meet with Dan to discuss vision for this</li> </ul>	
Strava / Face Book / Instagram	Strava Numbers: Facebook Followers: 3354 Instagram Followers: 2239	
Social Media	<ul style="list-style-type: none"> <li>• Chloe suggested moving over to Instagram only for communication and via website / email</li> <li>• Facebook updates can auto transfer across but the message system is clunky</li> <li>• Julie to review questions asked to date and collate some FAQ's we can add to the website.</li> </ul>	
Mighty Networks	<ul style="list-style-type: none"> <li>• Chloe discussed Online Community Platform for members only</li> <li>• More information to be shared next meeting so we can agree upon this approach going forward and who will maintain this</li> </ul>	Chloe